

Details of premises licence

For: Carnegie Sports Centre

This document provides details of the premises licence issued to the stated premises and is not a licence itself.

Licence number:	PREM/02213
Premises the licence relates to:	Carnegie Sports Centre, University Sport, Carnegie Facility, Headingley Campus, Leeds, LS6 3QS
Date licence first effective:	22nd March 2006
Date current version effective from:	May 23, 2013

Licensable activities authorised by the licence:

Indoor sporting events	
Monday to Friday	08:00 - 23:00
Saturday & Sunday	09:00 - 20:00
Performance of recorded music	
Monday to Friday	08:00 - 23:00
Saturday & Sunday	09:00 - 20:00
Entertainment similar to live music, recorded music or dance	
Monday to Friday	08:00 - 23:00
Saturday & Sunday	09:00 - 20:00

Opening hours of the premises:

Monday to Friday	08:00 - 23:00
Saturday & Sunday	09:00 - 20:00

Premises licence holder(s):

Leeds Metropolitan University, Civic Quarter, Calverley Street, LS1 3HE

Access to the premises by children

Access to the premises by children is unrestricted

Annex 1 – Mandatory Conditions

None

Annex 2 – Conditions consistent with the operating schedule

Additional details in respect of licensable activities authorised by this licence

Indoor sporting events

Further details: Camp Carnegie held during the Easter Break and Summer vacation involves sporting events (always appropriately supervised) - please refer to attached leaflet.

Performance of recorded music

Location of activity: Both indoors and outdoors

Further details: The playing of recorded music at events.

Entertainment similar to live music, recorded music or dance

Location of activity: Both indoors and outdoors

Concerns in respect of children: None

Conditions consistent with the operating schedule relating to the licensing objectives

Public safety

1. At any licensed function, no child shall be permitted to occupy any seat in the front row of the balcony, gallery or tier unless accompanied by, or in the charge of, a person who appears to have attained the age of 16 years.
2. The building in which the licensed premises are situated should be provided with adequate safeguards against fire and supplied with ample safe and maintained means of egress from all parts of the building for use of the public and all persons engaged therein, regard being had to the purpose for which the premises are intended to be used and the number of persons likely to be assembled at any one time therein.
3. The throwing of any missiles should not be permitted during any licensed events.
4. Only the use of plastic drinks containers should be permitted for the consumption of any drinks during licensed events.
5. No member of the audience seated or otherwise should be permitted within 2 metres of the ring side during any wrestling/boxing events.
6. Any ring side mats (crash mats etc), used at events should be held in position and prevented from becoming dislodged at any time during a licensed event.
7. All passages, corridors, ramps and stairways to which the public have access and which lead from the premises to the outside of the building in which the licensed premises are situated shall, at all times when the public is on the premises, be kept free from obstruction.
8. Every door in the building for use by members of the public going from the licensed area to the outside of the building shall be constructed so as to open outwards, unless the Licensing

Authority shall have been satisfied that this is impracticable in the circumstances of the particular case and shall be capable of being opened easily and immediately from the inside, when required.

9. Where, with the prior consent of the Licensing Authority, doors or gates across exits open inwards, they shall be fastened fully open so as not to form an obstruction and the closing of collapsible gates or shutters across exit openings shall be prohibited while the audience is in the building.
10. All fastenings on exit doors which cannot be immediately released by horizontally applied pressure, shall be removed or otherwise rendered inoperative to the satisfaction of Building Standards.
11. All exits used by the public in leaving the premises, shall be clearly indicated with the word 'EXIT'. Doors and openings other than exits to or from parts of the licensed premises to which the public is admitted shall be provided with notices indicating their uses or shall be marked 'Private', and wherever practicable, shall be kept secured. Where exit doors are fitted with automatic bolts, they shall be clearly indicated with the words, 'PUSH BAR TO OPEN'.
12. Where curtains are provided across an exit doorway, they shall be divided at the centre and shall not trail on the floor.
13. Any seating in the licensed premises shall be so arranged as to allow free access to all exits therefrom.
14. For a closely seated audience, chairs shall be either securely fixed to the floor or alternatively shall be battened securely together in units of not less than four seats. Adequate gangways, not less than 1050 mm wide, unless otherwise approved by the Licensing Authority, shall be provided. The gangways shall lead directly to each exit door and shall be kept free from obstruction. No seat shall be more than 12 ft from any gangway.
15. Seating in invalid chairs other than engine driven chairs will be permitted subject to any conditions imposed by Leeds City Council (Building Standards).
16. The licensee shall be assisted by a sufficient number of attendants properly trained in their duties to assist persons entering or leaving the premises.. An adequate number of uniformed attendants shall be present to maintain good order, the number of attendants being not less than the number of exits available from each floor level of the auditorium and all attendants shall wear either distinctive clothing or suitable armbands.
17. Every member of staff shall be instructed in the safety precautions to be observed in the premises so far as those precautions relate to his duties and to the action to be taken by him in the event of fire or emergency.
18. The licensed premises shall be provided with fire appliances suitable to the fire risk in the premises and to the satisfaction of the Chief Fire Officer of the West Yorkshire Fire and Rescue Service. The fire appliances shall be maintained in good working order and shall be available for instant use. The licensee and all members of staff shall be properly instructed in the protection of the premises from fire and the use of the fire appliances provided.
19. All drapery and curtains used within the licensed premises shall be made of such material or shall be treated and maintained so as to be flame retardant.
20. Where any open fireplaces or high temperature heating appliances are used, they shall be adequately protected by a suitable guard. In the event of the heating being done by a central heating system, the heating apparatus shall be placed in a separate room from the performance area. If there is any door between this room and the performance area, the door should be self-closing and fire-resisting to a 1 hour standard.

21. Explosives, inflammable liquids or highly inflammable articles shall not be brought into or used within any portion of the licensed premises. The storage of combustible materials below stage level shall be prohibited during the time that the public is on the premises.
22. In all parts of the building to which the public are admitted and in all passages, corridors, ramps and stairways to which the public have access and which lead from the performance area to the outside of the building, there shall be provided adequate illumination by general lighting to the satisfaction of Building Standards.
23. In addition to the general lighting, adequate illumination to enable the public to see their way out of the building, without the assistance of the general lighting, shall be provided in all part of the building to which the public has access and in all passages, corridors, ramps and stairways which lead from the auditorium to the outside of the building. The lighting shall be referred to as the safety lighting.
24. All notices and exit indications shall be illuminated by both general and safety lighting.
25. The safety lighting shall be kept on at all times when the public is on the premises, except in those parts of the building which are lit equally well by daylight.
26. The safety lighting shall be provided from a source other than that of the general lighting.
27. Any battery supplying safety lighting, shall be fully charged before the public is admitted to the premises on any day and shall be of such capacity and so maintained as to be capable of supplying, at normal voltage, the full load of the safety lighting during the whole time that the public is on the premises.
28. If there is a failure of the general lighting, and the general lighting is by gas, the public in the licensed premises shall be instructed to leave the building immediately.
29. If there is a failure of the general lighting and the general lighting is by electricity, the public in the licensed premises shall, if the lighting is not restored, within one hour, be instructed to leave the building.
30. If there is a failure of the safety lighting and the safety lighting is by electricity, all parts of the building required to be illuminated by the safety lighting shall be immediately illuminated by the general lighting and the public in the licensed premises shall be instructed to leave the building forthwith.
31. If there is a failure of the safety lighting and the safety lighting is by electricity, all parts of the building required to be illuminated by the safety lighting shall be immediately illuminated by the general lighting and if the safety lighting is not restored within one hour, the public in the licensed premises shall be instructed to leave the building.
32. Electrical apparatus and equipment within the building shall not be used for such purpose, or in such a manner, or when it is in such a condition, as to cause danger of electric shock, fire or explosion.
33. The electrical installation shall be in the charge of a competent person, who has attained the age of 21 years and who is sufficiently trained for the purpose.
34. All electrical installations shall, if required, be inspected once a year by a competent electrical engineer appointed by or on behalf of the licensee and a certificate stating the condition of the installation shall, after each inspection, be forwarded to the Building Standards and Compliance Service, The Leonardo Building, 2 Rossington Street, Leeds, LS2 8HD.
35. The licensee shall:
 - a. cause a five yearly inspection by a competent person of the structure of the licensed premises to be carried out.

b. give seven days notice of the inspection to Building Standards at the above address so that he may have the opportunity to be represented at such inspection.

36. Unless the hours for which the licence is valid are expressly stated on the licence, there shall be no performance of any nature before 8 am or after 11 pm, on any day of the week, including Saturdays and Sundays without the prior consent of the Licensing Authority.
37. The licensee shall be responsible for carrying out the provisions of these conditions of the licence. The licensee shall maintain and keep good order within the licensed premises and shall take due precautions for the safety of the public, employees and performers.
38. The Chief Constable of the West Yorkshire Police, any Police Officer, the Chief Fire Officer, any authorised officer in uniform of the West Yorkshire Fire Authority, any authorised officer of Building Standards, shall have free access to all parts of the licensed premises at all reasonable times, for the purpose of supervising the observance and enforcement of these conditions.
39. The licensee or some other responsible person, not less than 21 years of age and nominated in writing for the purpose, shall be in charge of and remain upon the licensed premises whenever they are used for licensed purposes. He/she shall not be engaged in any duties which prevent him/her from exercising general supervision and control.
40. The premises shall at all times be maintained in a clean, sanitary and safe condition.
41. Suitable and sufficient sanitary accommodation must be provided to the satisfaction of Building Standards.
42. Alterations or additions, whether permanent or temporary, to the structure, the lighting, electrical heating, ventilating, mechanical, or installations, or to the seating, gangways or other arrangements in the buildings in which the licensed premises are situated shall not be made except with the written consent of Building Standards and in accordance with any conditions of such consent.

The prevention of public nuisance

43. The licensee shall ensure that no nuisance shall be caused by noise or vibration emanating from the premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

None